

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

NOVEMBER 24, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, NOVEMBER 24, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the November 10, 2014, and November 17, 2014, Potter County Commissioners' Court meetings.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of November 5, 2014, through November 18, 2014. [Hood]
3. **BUDGET AMENDMENT:** To consider and act upon budget amendments for the 2013-14 fiscal year and the current 2014-2015 fiscal year. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **TREASURER'S REPORT:** To recognize the monthly treasurer's report. [Jennings]
6. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
7. **OFFICIAL BONDS-TERMS BEGINNING JANUARY 1, 2015:** To approve, recognize, or take any other action necessary regarding the official bonds for elected officials as necessary for the following:
 - a. County Judge
 - b. Judges, County Court at Law #1 & #2
 - c. County Treasurer
 - d. Justices of the Peace
 - e. District Clerk
 - f. County Clerk

8. **REPLACE INOPERABLE SCANNER IN THE JURY DEPARTMENT:** To consider and act upon the purchase of a Fujitsu Scanner fi-6130Z or fi-7160, as recommended by Judicial Systems Inc. (JSI) to work with the current jury system, to replace the current Canon Scanner DR 6010C, PC #20550. The cost of the Fujitsu Scanner is about \$900.00 compared to approximately \$2000.00 to purchase another Canon Scanner DR 6010C. Funds to come from the Repair and Replacement Account. [Woodburn]
9. **TAX OFFICE REFUNDS:** To consider and act upon a tax refund for over-payment of taxes. [Aylor, Hood]
10. **POLICY UPDATES:** To consider and act upon updating policies for county-provided uniforms, vehicles and meals. [Hood, Kemp]
11. **COUNTY ATTORNEY-VEHICLE REPLACEMENT:** To consider and act upon authorizing the replacement, with trade in, of certain vehicles beyond their useful life and authorizing the auditor to make appropriate budget transfers within the Hot Check and Forfeiture funds. [Brumley]
12. **AUTHORIZATION TO OPEN SOFTWARE PURCHASE NEGOTIATION:** To consider and act upon a request and recommendation from the Local Data Advisory Board that the Court direct the Purchasing Agent to begin negotiations with the Texas Conference of Urban Counties, Inc., for the purchase of:
 - a. TechShare.Prosecutor [Sims]
 - b. TechShare.Courts (for JP use only) [Jackson]
13. **DISTRICT CLERK AND COUNTY CLERK:** To consider and act upon authorizing the expenditure of \$82,000 from the District Clerk's Records Management and Technology Fund GC 51.317(1)(2) for IT to hire a programmer to facilitate creation of an in-house solution for Case Management for the District and County Clerk. [Woodburn]
14. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
15. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
16. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

17. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR AND THE COUNTY PURCHASING AGENT.

**ARTHUR WARE
POTTER COUNTY JUDGE**